1*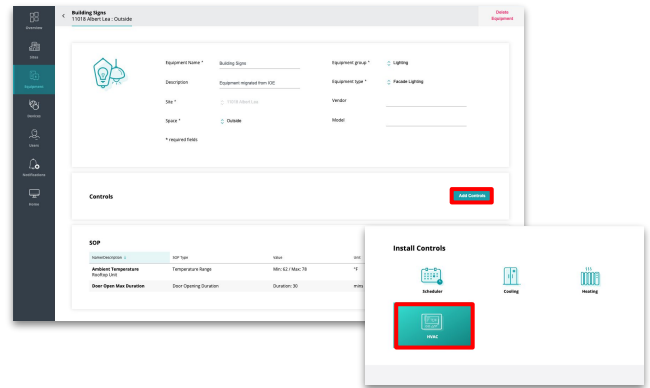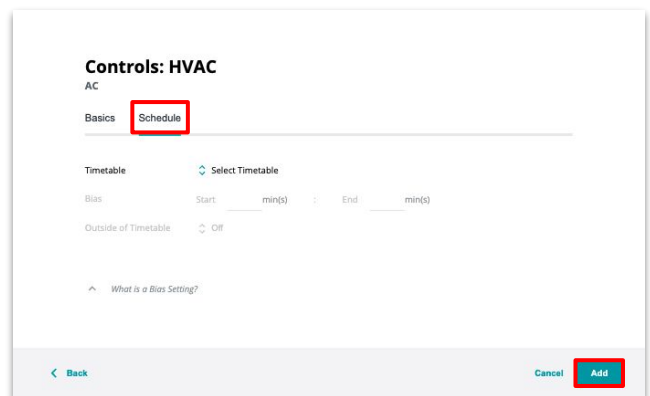* In Setup, navigate to the site and then the equipment that you'd like to add controls to. Then, click "Add Controls**"and select "**HVAC**". You will then be able to input all of the controls settings.

2 To the right of the "**Basics**" tab where the controls settings have been created, there is a "**Schedule**" tab. This is optional, but allows you to add an existing schedule, create a new timetable, and set alternative setpoints outside of the timetable hours. Once settings have been put into place, Click "**Add**".

3 Go back to the Sites menu and select the site with the new thermostat settings. Select Network Groups button in the menu bar and click the "**Update Config**" button to the right of the corresponding Network Group to push the new settings to the site.